

**BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY**

Meeting Date: May 19, 2004

Division: County Administrator

Bulk Item: Yes X No

Department: County Administrator

AGENDA ITEM WORDING:

Approval to hold the following Board of County Commissioners special meetings:

- 1) June 5, 2004, 1:00 p.m. at The Harvey Government Center/Key West– County Administrator's Selection Process – Commission interviews County Administrator finalists;
- 2) June 9, 2004, 2:00 p.m. at the Marathon Government Center – County Administrator's Selection Process – Formal selection and approval of new County Administrator.

ITEM BACKGROUND:

At its meeting on March 17, 2004, the Board of County Commissioners approved the selection of the firm of Colin Baenziger & Associates to conduct a nationwide search for a new County Administrator. On April 21, 2004, the BOCC was presented with a status report from Colin Baenziger and was given a project time table of proposed project schedules. Included in that project time table were the above mentioned dates for specific events.

PREVIOUS RELEVANT BOCC ACTION:

As stated above.

CONTRACT/AGREEMENT CHANGES:

N/A

STAFF RECOMMENDATIONS:

Approval.

TOTAL COST: Finalists travel expenses

BUDGETED: Yes No

COST TO COUNTY: Finalists travel expenses

SOURCE OF FUNDS:

REVENUE PRODUCING: Yes No **AMOUNT PER MONTH** **Year**

APPROVED BY: County Atty OMB/Purchasing Risk Management

DIVISION DIRECTOR APPROVAL:


James L. Roberts

DOCUMENTATION: Included To Follow Not Required X

DISPOSITION:

AGENDA ITEM # 02